

# Online Payments for the Library

Visit the website:  
[osp.osmsinc.com/EvergreenUSD/](http://osp.osmsinc.com/EvergreenUSD/)



## Grab your notice.

If you've received a fine notice, make sure you have it with you! It will have all the information you'll need to complete the payment.

## Navigate.

### Type in the website above.

In the navigational banner, hover over or click on the button that says "**Student Body Activities.**"

A list of Evergreen Schools will appear, **click on the school your child attends.**

On the next page, click on the words "**Lost Library Book**" (even if you're paying for a damaged library book).



## Describe and Pay.

Under "Description," please list the title or titles of the book or books that have been damaged or lost.

Under "Price," please type the amount that you are paying. If you are making partial payments, this may not be the full amount. If you are paying the full amount, please refer to the total listed on your fine notice.

To check out, you must **create an account and sign in.**

You will need to **assign the payment to your child**, if this is your first time using this system you will need to add your child. You may include their student number, also listed on your fine notice.

**Enter your billing information and submit!**



If you'd rather not pay online, we always accept cash or checks in person.